BRING YOUR OWN DEVICE (BYOD) – Laptop/Ipad/Notebook

Kawana Waters State College is committed to providing supportive learning environments for all students and is keen to assist students with personal laptops/tablet devices. Clearly, safety and security from both the students’ and College’s point of view are prime concerns as is the impact on College resources. Consequently, the following Policy Position has been established.

Family purchased personal electronic devices may be used at College by approved students. These devices can only be used at the College with the knowledge and written approval of the parent/guardian and principal of Kawana Waters State College.

The student (including parent/guardian) accepts FULL responsibility for the care and use of their own device. In particular, the College does not accept responsibility for damage, theft or loss of the device, data or parts/accessories. Families should check the details of their personal insurance coverage for events such as loss/damage. Unless specifically stated, Home and Contents insurance does not cover a device against accidental damage or theft when outside the home. There is risk associated with bringing a device to the College and it is highly recommended that parents consider electing to purchase a suitable insurance option as part of their Home and Contents package. Under no circumstances are students to leave a device unattended and the following guidelines have been developed to protect students.


Via the wireless network students will have access to the College’s intranet, filtered internet and webmail.

Students will use their wireless connection exclusively for educational purposes. Activities such as downloading inappropriate files via programs or playing networked computer games via the Internet or the wireless network are strictly prohibited.

The use of a device at particular times in individual lessons is at the discretion of the classroom teacher. There may be times when the activity is intended to be done without computer assistance or when the attention of the student is required elsewhere. At no stage should students access programs or material from the device which are not relevant to their current work/learning. In the event of students using their device inappropriately, the teacher may require the student to close down the computer and continue working via other means. Where there is reasonable suspicion that material contrary to the College behaviour management policy is being brought to College on the device, the College reserves the right to temporarily remove the computer and institute a search for such material. In circumstances where use of the device becomes a behaviour issue or interferes with a productive learning environment, the College may confiscate the device and ask a parent/guardian to collect within a reasonable time. The temporary removal of student property will be carried out in accordance with DETE policy. http://ppr.det.qld.gov.au/education/management/Pages/Temporary-Removal-of-Student-Property-by-College-Staff.aspx

The use of power cords creates an Occupational Health and Safety risk and also increases the possibility of damage to the device should a student trip on it. Students are expected to bring their devices to College each day with a fully charged battery. Students will not have provision to charge batteries at College.

The College will only provide technical support to enable connectivity to the College network for
Written application includes the “BYOD Acceptable Use Agreement” form found later in this booklet, completed and returned to the students. The cost for this access is included in your annual Student Resource Scheme fee ($1 per week). For your students access to be setup, a minimum of $50 deposit must have been paid, SRS form returned and the “BYOD Acceptable Use Agreement” form found later in this booklet, completed and returned to the College office.

**Laptop Learning Program**

Kawana Waters State College offers families with students in the secondary years the opportunity to participate in our take home laptop program as part of the Commonwealth Governments Digital Education Revolution. Students wishing to be part of the take home program may be allocated a take home laptop device under the following conditions.

- Written application completed by student and parent/carer
- Approved by the College Principal (or delegate)
- Confirmed enrolment in a course of study requiring direct use of a take home device (eg. ACE) and/or
- Confirmed enrolment in a course of study involving part study off campus (eg. TAFE, School-based Traineeship)
- Special circumstances

Written application includes

- Laptop Agreement form
- Student charter (including warranty and costs for non-warranty damage issues)

This program supports solely College-purchased and owned Laptops being provided to students for educational use at school and at home. It does not support an ownership model where privately owned computers are connected to the network, in order to maintain the security of the network.
To participate in this program all outstanding fees must be paid (including the current year fees being paid up to date). The Laptop program fee of $120 per year is to be paid in full before the Laptop will be signed out to your student. For full terms & conditions and to sign your agreement for participation, please contact the College office.
Bring Your Own Device - Acceptable Use Agreement
(Student Family Owned Personal Device) from page 6

I have read the BYOD agreement (available on College Website or on page 8 of SRS booklet) regarding the use of family purchased devices on the Kawana Waters State College website and agree to abide by the terms and conditions contained therein. Further, I understand that if there is a breach of the agreement, I risk having this privilege withdrawn and any further action in line with the College’s Student Behaviour Management Policy.

Student’s name: ________________________________ Roll Class: _____ MIS ID: __________
Device: ________________________________
Serial Number: ______________
Notes: ………………………………………………………………………………………………………………………………………………
……………………………………………………………………………………………………………………………………………………
……………………………………………………………………………………………………………………………………………………
Student’s Signature: ______________________________________________ Date: / / 
Parent’s / Guardian’s Name: ________________________________
Parent’s / Guardian’s Signature: ________________________________ Date: / /
College Principal Signature (or delegate) ________________________________ Date: / /

Office Use Only:

SRS Agreement: ……………………………………………………..
Deposit Paid: …………………………………………………….. Receipt #: …………………………. Date: ……………………………

IT Processed by: …………………………………………………….. Date: ……………………………
Notes: 