

Student Resource Scheme (SRS)

including Senior Subject Fees

A Note from the College Principal

Kawana Waters State College offers a Student Resource Scheme (SRS) for the provision of high-quality resources for students. We do this to minimise the costs to parents/guardians of providing textbooks and other learning resources for their children, by securing discounts through early payment and bulk ordering. This also ensures that an adequate bank of resources is available to guarantee a good quality education for all students.

This is a service offered by your College and is something that neither the school nor the executive principal is required to do. SRS is organised by the College, operates under the policy and guidelines of the Department of Education (DoE), is approved annually by the College Council and is endorsed by the P&C Association. Participation in the scheme is optional, however before you make your decision, please read the contents of this document to see how you are able to make savings.

I look forward to your support in ensuring your student starts day one prepared and resourced for the academic challenges ahead.

Regards



Brett Burgess
Executive Principal

www.kawanawaterssc.eq.edu.au

Please

1. Read this document;
2. Find payment options and other related forms if required later in this booklet;
3. Be advised that you will receive an invoice for SRS in Term 4 of each year for the following year & for Senior Secondary Subject fees in February.

Purpose of the Student Resource Scheme

In accordance with the *Education (General Provisions) Act 2006*, the cost of providing instruction, administration and facilities for the education of students enrolled at State schools, who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents is met by the state.

Parents/carers are directly responsible for providing textbooks and other personal resources for their children while attending school.

Benefits of joining the SRS

In addition to the government textbook and resource allowance, parents/guardians wishing to take advantage of joining the SRS pay an annual fee and receive all services, materials and consumables not defined as instruction, administration and facilities for the education of the student at the school which include:

- Hire of all prescribed textbooks/e-books for subjects, where applicable;
- Reproduced class materials, which complement and/or substitute for textbooks;
- Student reference material through the resource centre (e.g. books; audio/DVD's; Clickview, Mathletics, Reading Eggs etc).

Other student reference materials including e-learning resources and access to web site subscriptions (which would be costly if paid for on an individual basis. As a bulk registration through the college SRS the cost per student is reduced significantly):

- Additional computer software purchased for use in class;
- Photocopy costs (classroom materials and workbooks);
- Minor equipment and consumable materials for subjects where the instruction is extended through providing practical learning experiences in excess of materials provided by school grants;
- Student identification card.

Student Resource Scheme (SRS) - Terms and Conditions

Participation in the scheme is voluntary. A parent's decision to participate is based on consideration of the value afforded by the scheme. This form is completed once or when changing your preference. If a parent chooses to participate in the scheme and has completed the Participation Agreement Form, a fee will be due and payable.

On lodgement of the completed Participation Agreement Form with the College and payment of the participation fee in accordance with the agreed payment arrangement, the College will provide the items to the student for use, as they are required.

Payment of the participation fee by the parent is required for continued participation in the scheme. An unpaid fee will be subject to the Department's debt recovery processes and withdrawal of resources included in the scheme.

A parent who does not wish to join the scheme is responsible for providing the student with the items that would otherwise have been provided to the student by the scheme to enable them to engage with the curriculum. Detailed lists are available from Heads of Department.

All items provided for temporary student use by the scheme remain the property of the College and shall be returned at the end of the education program or school year, or when the student leaves the College, whichever is the earlier. The student shall keep items provided for temporary student use in good condition. Where an issued item is lost, negligently damaged, or not returned, the parent may be invoiced and required to pay the replacement cost of the item.

The Student Resource Scheme does not include:

- resources funded by the state through grant funding to provide a core educational service including student internet access during class time;
- College uniforms and activities such as excursions, camps, performances, and formals.

Note:

Before a student can be considered for participation in an optional College activity, a parent is expected to have:

- fully paid all outstanding fees or;
- paid the Student Resource Scheme and other outstanding fees up to and including the week in which the College activity takes place or;
- made regular on-going payments towards these fees, as previously arranged with the Principal, Heads of Campus or Finance staff;
- been exempted by the College Principal from paying all or part of these fees.

A student, whose parent has joined the Student Resource Scheme but not paid the participation fee, will continue to be provided with instruction, administration and facilities for their education, however the student will have textbooks and resources withheld and will not be considered to participate in optional College activities, camps, excursions, primary swimming programs, senior jersey, formal etc.

Parents experiencing financial hardship are encouraged to contact the Finance staff or Heads of Campus to discuss payment or resourcing options that may be available to accommodate their circumstances. Onus of proof of being so affected is on the parent.

College policy endorsed by the P&C is that prior to any excursions, camps, Senior jerseys, Primary swimming program, College trips etc. all SRS and subject fee payments should be finalised, or if on an agreed Payment Plan - payments are up to date. Exceptions will be by negotiation with the College Principal only. Should you be experiencing financial difficulties, please contact our finance staff to arrange a payment plan.

Parents will be charged a pro-rata participation fee for a student who enrolls after the first week of school, calculated on a 40-week school year basis.

Refunds:

The College will make a pro rata refund to the parent of a student who, having paid the fees, completes a "Release" form and/or leaves the College during the year. The pro rata refund is calculated on the fees paid, less the cost of consumed materials and the replacement cost of scheme items that are lost, negligently damaged or not returned. The College "Refund Policy" is available on our website www.kawanawatersssc.eq.edu.au

Invitation:

All Parents are invited to attend an advertised P&C meeting every year, to obtain information and share discussions regarding the Student Resource Scheme and Secondary Subject Fees. Meetings are advertised in the weekly updates.

Option for students

- ✓ **Instrumental Music (Multi)** – Year 4 to 12
- ✓ **Strings** - Year 3 to 12
 - Fee (all students in program) \$80.00
 - Instrument Hire & Maintenance (for use of College instrument) \$90.00
 - Essential Elements (Music text - teacher will advise) \$15.00


Primary Campus (Years P to 6)

The College operates a Student Resource Scheme (SRS) under Department of Education guidelines. However, there are additional costs to be aware of. Parents will be required to provide or pay for:

- Stationery booklist per student;
- Camps, performances, incidental activities, excursions and supplies for take home projects;
- Instrumental Music fee and Instrument Hire fee (if participating)

Secondary Campus (Years 7 to 12)

The College operates a Student Resource Scheme (SRS) under Department of Education guidelines. The scheme aims to provide all students with the necessary basic textbooks and associated learning materials at considerable savings to parents. The scheme is made up of Government Textbook Allowance, User Pays Subject fees and a Parent SRS payment. To join is voluntary. Parents have a choice of either joining the scheme OR privately purchasing all the various textbooks, novels and other materials.

The College charges Subject fees for some subjects which are additional to the SRS charge and itemised in the Subject Information handbooks. These will be invoiced in February. Excursions are individually invoiced closer to excursion dates. Personal stationery & other items that are not provided, need to be purchased for your student. These are also listed in the Subject Information handbooks.

The Scheme provides the following to students:

- ✓ All teacher prepared notes and materials
- ✓ Student Handbooks
- ✓ Basic Technology & Design, Home Economics and Art materials, including aprons (*this does not include food items, clothing, materials for Technology & Design and Home Economics items which the students take home*)
- ✓ All textbooks and other resources on loan as they are required
- ✓ Access to subject specific teaching kits, videos and other reference materials
- ✓ Provision of practical learning experience materials, specialist presenters
- ✓ Short term loans for all classroom resources as required (*e.g. plays, novels or e-books*)
- ✓ Use of class sets (*e.g. atlas, dictionary, textbooks, etext etc*)
- ✓ Use of audio, video, electronic and paper reference materials
- ✓ Photocopy costs of classroom materials and workbooks
- ✓ Reproduced class materials which complement textbooks or substitute for textbooks
- ✓ ICT – technical support to connect your personal laptop to the College wi-fi, additional software, on-line programs and printing allowance
- ✓ Access to subject area specific resources and equipment as listed in the Subject Selection handbooks
- ✓ Student ID Card
- ✓ Certificates

Items specifically excluded from the scheme:

- x Personal protective clothing where required;
- x Excessive printing (*students will be allocated \$30 and will pay a top-up fee once this is used*);
- x College activities e.g. excursions, competitions, performances, camps, workshops, academies, reward days, formals, jerseys.

Before a student can be considered for any College activities, a family is expected to have:

- ✓ fully paid the College fees; or
- ✓ paid fees up to and including the week in which the College activity takes place; or
- ✓ have made regular on-going payments towards these fees, as previously arranged with the College.

The Department of Education pays a Government Textbook and Resource Allowance (TBA) for Secondary students in bulk to the College, for students in Years 7 - 12. Certain students are NOT entitled to this allowance, namely Exchange Students, Full Fee-Paying Students, Adult Students (*aged 18 Years and Older*) and Students from other states enrolling after the cut-off date (*the first Friday in August*). The Department encourages schools to provide Student Resource Schemes to minimise costs for parents.