

## Student Performance Interview Tuesday 23 April

Dear Parents / Caregivers

Student Performance Interviews will be conducted for Years 7 to 12 from 3.15 pm to 7:00pm, **Tuesday 23 April**, on the Secondary Campus. The night provides students and parents with the opportunity to discuss their work and progress and allows the teacher to provide additional feedback.

Interviews will be **12 minutes in duration**. If matters raised at the interview require further discussion, please arrange for a follow-up meeting at a mutually convenient time. Interviews will take place in the following blocks V-Block, S-Block and Humanities (see attached for teacher room allocations). The best parking, is in the carpark next to the pool.

To book an appointment for these interviews we use an internet-based booking system called **SOBs**. This system allows you to book the interview times that suit you best from any internet-connected computer or device. **If you do not have an email address or internet access at home or elsewhere, please contact the office from Monday 15 April so our office staff can make bookings on your behalf.**

This website can be accessed from **Friday 29 March at 3:00pm**. **Bookings close at 3:00pm on Friday 19 April.**

Things you will need:

- A computer, tablet or smart phone
- Access to the internet
- URL - <https://eq.sobs.com.au/pt3/parent.php?schoolid=70293>
- You will need to know which teachers to book with. This is found on your child's report card.

Full instructions are attached and are also available at the following link <https://eq.sobs.com.au/docs/sobs-pt3-parents.pdf>

Please note the following points:

- You will only see time slots which are *available* at the time you are using the system. SOBs prevents double-booking of teachers or parents/caregivers. Once time slots are booked for teachers, those time slots are no longer displayed as available. As there are limited slots available, please contact the school if you are unable to make an appointment. Some teachers are on leave during this time, please contact them to make an appointment at another time.
- When you have made all the bookings you require, you can print a report of your bookings in time order. Bookings can be changed any time **up until 3:00 pm on Friday 19 April**, simply by logging in as per the SOBs instructions
- If you encounter any problems using SOBs please notify the Secondary Campus Office.

Student performance interviews provide an opportunity for students, parents and staff to connect and maximise learning outcomes for students. We look forward to seeing you on **Tuesday 23 April**.

Yours sincerely



Anne Allen  
Deputy Principal



Elly Gerbo  
Head of Campus – Secondary